

Action Plan: Reducing Exposure to Carcinogens

Workstation _____ Carcinogen _____ Date _____ Page _____ of _____ Name of officer _____	Not applicable	Doable		Date completed	Observations
		Yes	No		
SUBSTITUTION					
Is there a way of substituting something for the carcinogen or the process that produces it?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
TECHNICAL AND ENGINEERING CONTROLS					
Are engineering controls, such as local ventilation, available and satisfactory at the workstation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Could changes to the process reduce emissions of the carcinogen?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Is there a way to isolate or enclose the equipment that uses or produces the carcinogen?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
ADMINISTRATIVE CONTROLS					
Do current work methods reduce exposure?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Is the carcinogen stored safely?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Is preventive maintenance done on the equipment that uses or produces the carcinogen?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Are the premises where the carcinogen is found cleaned regularly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Have workers been given information and training on the risks of the carcinogen and the use of protective measures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Are warning signs posted in the area where the carcinogen (e.g., X-rays, beryllium, asbestos) is used?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Is admittance to the area prohibited to people not wearing PPE or without proper training?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Are workers aware of the importance of personal hygiene in reducing their exposure?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Are the protective clothes and equipment used against this carcinogen left in the workplace? Are they cleaned on site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
PROTECTIVE EQUIPMENT					
Is RPE or other protective equipment available?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Have employees been trained in RPE use and maintenance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Is RPE being used appropriately?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		